


CREATING A SYMBALOO WEBMIX

1. Go to www.symbalooedu.com

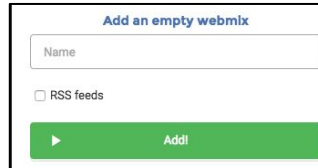
2. Scroll down and select



2. Fill in your information and click **Create my account**

3. On the toolbar at the top select the  icon to create a new webmix

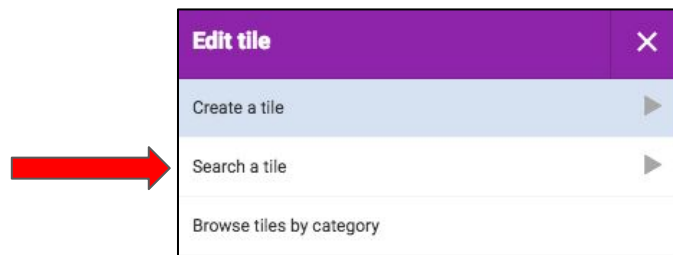
4. Add a name for your webmix students will see this name.

A form titled "Add an empty webmix" with a "Name" input field, an "RSS feeds" checkbox, and a green "Add!" button with a play icon.

Keep in mind your
Then click add.

5. You will have a blank webmix and can now begin to create your tiles.
Single click on a tile to get started.

6. Select Search a tile to see if your website already has a tile that's been previously created.



7. If your website has a tile it will show up below



8. Click on your website tile and it will appear on your webmix.

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9. If your website does not appear as a pre-made tile click on **create a tile**

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The screenshot shows the 'Create a tile' dialog box. Annotations include:

- A box labeled 'Type your URL here' with a red arrow pointing to the 'Add the address of the website' field.
- A box labeled 'Name your Tile here' with a red arrow pointing to the 'Name on the tile' field.
- A box labeled 'Pick a Color and click SAVE.' with a red arrow pointing to the 'Add the color of the tile' color palette.
- A yellow arrow points from a 'Show text' checkbox (which is checked) to the right.

10. Click **SAVE** and your new tile should appear on your webmix.

11. Check your email for a verification link from Symbaloo to verify your account.

***NOTE: If you are going to put your student stations in kiosk mode so Symbaloo comes up as your start page you will need to do the following steps.**

11. Once you are done creating your webmix click on the Share icon  on the top of the toolbar.

12. Click  and then select 

13. On the right hand side of the screen you will see your Symbaloo URL.

The screenshot shows the 'Link & Embed' dialog box. A red arrow points to the text input field containing the URL: `http://edu.symbaloo.com/shared/AAAAA3KRk`. Below the input field are two buttons: 'Share via email' and 'Embed code'.

14. Copy and paste your Symbaloo URL into a helpdesk ticket along with your serial numbers for your student stations to get your computers put into Kiosk mode.